

# WASHINGTON STATE DEPARTMENT OF HEALTH BOARD OF PHYSICAL THERAPY PUBLIC MEETING MINUTES

Tuesday, August 19, 2008

9:00 a.m.

Oxford Suites  
115 W. North River Drive • Spokane, Washington 99201

On August 19, 2008, the Board of Physical Therapy met at The Oxford Suites, 115 W. North River Drive, Spokane, Washington 99201. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

## **MEMBERS PRESENT**

CHARLES MARTIN, PT, DPT, CHAIR  
PAULA MAYS, PT, VICE CHAIR  
BRETT WINDSOR, PT - ABSENT  
MARSHA MELNICK, PT, PhD  
SU SAWYER, PUBLIC MEMBER

## **STAFF PRESENT**

KRIS WAIDELY, PROGRAM MANAGER  
JENNIFER SOMMER, PROGRAM SUPPORT  
MIKE BROWN, STAFF ATTORNEY  
TAYLOR STAIR, DISCIPLINARY MANAGER  
MARK CALKINS, AAG  
JOY KING, EXECUTIVE DIRECTOR

## **GUESTS PRESENT**

PATRICIA R. MUCHMORE  
MELISSA JOHNSON  
AMANDA KLATKIEWICZ  
VERN COMMET

## **OPEN SESSION**

### **1. CALL TO ORDER**

- 1.1 Approval of Agenda – The agenda was approved with the replacement of Item 2 – HB 1103 Implementation with an update by Steve Saxe, Health Professions and Facilities Director.
- 1.2 Approval of Meeting Minutes from June 17, 2008 – The minutes were approved as presented.
- 1.3 Approval of Disciplinary Meeting Minutes from June 17, 2008 – The minutes were approved as presented.

2. **HEALTH PROFESSIONS AND FACILITIES UPDATE** – Steve Saxe, Health Professions and Facilities Director, gave an update on the reorganization. He explained where the department currently is, and where they would like to see it go. He answered questions from the board members.
3. **DISCIPLINARY PROCESS** – Trent Kelly, Supervising Staff Attorney with the Health Systems Quality Assurance (HSQA) Legal Services Office, explained recent disciplinary process changes. These changes will help ensure compliance with a new law (4SHB1103) that went into effect June 12, 2008.

The board was asked to make a decision regarding proposed fines associated with the new law. The board moved to adopt a policy under RCW 18.130.230(1) (b) to impose a fine in the amount of one hundred dollars per day for failure by a licensee to produce documents, records, or other items when requested as stated in RCW 18.130.230.

4. **SPECIAL ACCOMMODATIONS** – The board discussed and adopted an interim policy to approve reasonable and appropriate accommodations for candidates taking the National Physical Therapy Examination. Staff will work on the policy and it will be reviewed again at the first meeting in 2009 for final approval and adoption.
5. **POLICY REVIEW** – The board reviewed and approved the board policies that were amended at the previous meeting.

**Approved:** Election of Officers, Policy 2.2; Use of the Term “Sports Medicine”, Policy 3.2; Board Approved Credential Evaluation Services, Policy 4.2; Application Status – Available to Applicant Only, Policy 4.3; Graduates from Unapproved Physical Therapy Programs – Addendum, Policy 4.7; Acceptable Clinical Training/Coursework under WAC 246-915-020(3), Policy 5.4; and Guidelines for Mental Health Evaluators, Policy 7.5.

6. **PROCESS AND DISCIPLINARY ACTION PROCEDURES BY THE WASHINGTON STATE LICENSING BOARD** – The board prepared for the continuing education course it will offer at the Physical Therapy Association of Washington (PTWA) Conference October 25, 2008. They asked staff to research information on mandatory reporting and the top disciplinary issues so they can be added to their presentation.
7. **SIGNATURE DELEGATION** - The board moved and adopted a revised Signature Delegation with the changes proposed by Mark Calkins, AAG.
8. **EXECUTIVE SESSION** – There were no items for Executive Session.
9. **CORRESPONDENCE** – The board reviewed and discussed correspondence regarding the use of Electro-Acuscope and Myopulse Therapy. A letter will be drafted and then reviewed by Mark Calkins, AAG before being sent out.

10. **PROGRAM REPORT** – Information provided to the board by the Program Manager.
- a. Budget update and charts – The reports were reviewed.
  - b. 2008 BCC Survey – Joy King, Executive Director, briefly discussed the survey. Participation in the survey was up, and there were no problem areas identified.
  - c. Administrative Costs – Information was given regarding meeting costs and proposals to lower costs in the future.
  - d. Planning for future meetings – Set meeting dates for 2009, election of officers, signature delegation, MH guidelines policy review, report on the FSBPT Annual meeting, report on HB 1103, review the jurisprudence exam, discussion regarding video conferencing costs. Find out about HB1103 meeting dates and if it is a conference call or an actual meeting. Send out an email to the board with this information.
- Other - As of today, there are 9 licensed PTAs and 536 pending applications.  
Delegate – Chuck Martin briefly discussed an exam he learned about at the delegate assembly. The exam costs \$250 and after completion of it is gives an overview of the areas of weakness in which the participant may need to work on their competencies.
11. **OPEN FORUM FOR PUBLIC INPUT** – Melissa Johnson, PTWA lobbyist gave an update on the upcoming legislative agenda. She announced they will propose a bill related to spinal manipulation and that Association members are meeting with the Chiropractic Commission in late September. She informed the board that currently 48 states allow physical therapists to practice spinal manipulation.

## **CLOSED SESSION**

### **12. DISCIPLINARY CASE REVIEWS**

### **13. REVIEW OF APPLICATIONS**

Applicant A – approved pending NPTE  
Applicant B – approved pending NPTE  
Applicant C – approved pending NPTE

## **OPEN SESSION**

14. **ADJOURNMENT** – The meeting was adjourned at 3:07 p.m.

Respectfully submitted:

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Kris Waidely, Program Manager

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Charles Martin, DPT, Board Chair